**Annual City Report**

*Cities may use the following as a template to maintain records of activities and track progress in the 5 implementation areas.*

**Process and Oversight**

Meetings, Consultations, and Working Groups

|  |  |
| --- | --- |
| Type of Meeting  |  |
| Date |  |
| Summary of Meeting |  |
| Deliverables |  |

\*\*Please consider attaching any work plans or other deliverables from meetings

Event/Meetings attended (optional):

\*\*Please list any local, national international meetings that your city’s leadership have attended as part of FTCI, i.e. Regional consultations, scientific meeting, and conferences.

|  |  |
| --- | --- |
| Event/Meeting |  |
| Description of involvement |  |

**Monitoring and Evaluation**

\*\*Attach the “FTCI Data Reporting” excel file to this report

\*\*\*Attach any other Annual or other types of routine surveillance reports for the City

**Program Interventions and Activities**

Key 90-90-90 Interventions

\*\*Describe standing and new key interventions in your city. Feel free to include description and progress made. For example, new HIV testing campaigns or new efforts to get more people on treatment, etc.

Inter-city partnership activities (optional)

Additional notes (optional)

**Communications**

Publicity Activities (optional)

\*\* E.g., mayoral visits to events, high level political visits, press coverage at events etc.)

Communications Materials (optional)

\*\*E.g., media/press releases, social media, flyers/brochures etc. Include soft copies or internet links to any materials if available.

Presentations and Publications (optional)

\*\*List presentations of FTCI material such as scientific literature publications and conference presentations. Include internet links or soft copies (i.e. publications, posters, abstracts) if available.

Additional notes (optional)

**Resource Mobilization**

Funding Sources (optional)

\* Briefly list sources of funding received by the city and what it was used for (e.g., web portal, consultations or meetings, scaling up interventions, etc.)

|  |  |  |
| --- | --- | --- |
| Funding Source | Amount (optional) | Usage of funds |
|  |  |  |
|  |  |  |
|  |  |  |

Additional notes (optional)

Inventories

\*List inventories of human and other resources